

NEBRASKA SCHOOL ACTIVITIES ASSOCIATION

500 Charleston St., Suite 1
Lincoln, Nebraska 68508
Phone: 402-489-0386 Fax: 402-489-0934

An official must login or create an account, register/pay for each desired sport, complete a 2022-2023 NSAA rules meeting, and score the required percentage on the Part 1 test. Such requirements are mandatory **EACH YEAR** to officiate high school varsity contests in Nebraska.

STEPS TO CREATE AN ACCOUNT OR LOGIN

1. Go to the NSAA website www.nsaahome.org and click on OFFICIALS at the top of the page.
2. There is a link for new officials to create an account and a separate link for returning officials to login.

INSTRUCTIONS TO CREATE A NEBRASKA SCHOOL ACTIVITIES ASSOCIATION OFFICIAL ACCOUNT

Please complete ALL spaces on the application form.

1. **Full Name:** Place your correct full name (First, Middle Initial, Last) on the application form.
2. **Address:** This should be the address of your legal residence and should be used consistently on all correspondence with the NSAA. All materials will be sent to this address. *If your packet is returned to the NSAA with an insufficient address, a \$10.00 fee will be charged to remail to packet. ***In the event of a change of address, please update your address online immediately.***
3. **Phone:** List the phone number of your home, work, and/or cell, including area code, which is going to be best to reach you.
4. **Email Address:** Please provide an email address that is checked regularly. This email address will be used to login to your account. The NSAA will use your email address as a means of communication with you. Also, it will be listed in the NSAA Officials' Roster for each sport that is available online for Athletic Directors of each member school in the state.
5. Complete the section asking if you have ever been convicted of a misdemeanor or felony and provide an explanation of the charges.

APPLICATION DATES AND DEADLINES

Officials are urged to register online as early as possible to insure receiving the materials in sufficient time to complete the registration process.

Sport	Registration Fee *First year in a sport is \$10.00	Part 1 Test, Rules Books, and other info mailed	Registration Deadline for New Officials	Registration Deadline for Officials previously registered	Late Registration for Previously Registered Officials (Add \$10.00 Late Fee)	Part 1 Test Due
Softball	\$50.00	July/August	August 12	July 31	Aug. 1-12	August 12
Football	\$50.00	July/August	August 19	July 31	Aug. 1-19	August 19
Volleyball	\$50.00	July/August	August 19	July 31	Aug. 1-19	August 19
Basketball	\$50.00	Oct./Nov.	November 18	October 31	Nov. 1-18	November 18
Wrestling	\$50.00	Oct./Nov.	November 18	October 31	Nov. 1-18	November 18
Swimming & Diving	\$50.00	Oct./Nov.	November 18	October 31	Nov. 1-18	November 18
Soccer	\$50.00	Jan./Feb.	March 7	February 28	March 1-7	March 7
Baseball	\$50.00	Jan./Feb.	March 7	February 28	March 1-7	March 7
Track & Field	\$50.00	Jan./Feb.	March 7	February 28	March 1-7	March 7

STEPS FOR COMPLETING THE OFFICIALS' REGISTRATION PROCESS

1. Log into your account and select the 'Account Information and Sport Registration' dropdown.
2. Here you can edit your account information and register to become an official for each sport. Click 'Sport Registration (click here)'.
3. On this page, you can review your mailing list and contact information. Below that, you can select each sport that you want to register for, with a total registration cost at the bottom of the page.
4. Check the box verifying that you have read the NSAA regulations governing officials and understand that officials are considered independent contractors and not employees of the NSAA.
5. Once you have selected each sport you want to register for, you can click the button at the bottom of the page to proceed to the 'Payment Page'.
6. Once you have completed payment, you will receive packet containing rulebook(s) and other materials in the mail. This information will be sent during the months as indicated by the table above.
7. View the NSAA online rules meeting. The online rules meeting schedule is listed for all activities on the NSAA website.
8. The Part 1 test must be completed online using your secure passcode by the test deadline. You will receive instructions for online test taking in your packet.
9. Results of your Part 1 test may be viewed three days after the test due date. If you are a first year official in any sport you will receive two NSAA officials' patches for your officiating uniform. All officials can purchase additional patches for \$5 each by completing the order form found on the Officials page.

OFFICIATING RULES MATERIALS

Officiating rules materials will be mailed to individuals who complete the application, including payment of the proper fee. Football, volleyball, and softball materials will be mailed in **July/August**; basketball, wrestling, and swimming & diving in **October/November**; soccer, baseball, and track & field materials will be mailed in **January/February**. These materials include the NFHS official rules publications and other information pertinent to the individual sport.

2022-2023 NSAA ONLINE RULES MEETINGS

The dates of the 2022-2023 NSAA online rules meetings are posted on the NSAA website. A meeting will last approximately 30 minutes. ***Any official who does not view one of the NSAA online rules meetings in the sport he or she wishes to officiate, will not be eligible to officiate varsity contests.***

NSAA TESTS FOR OFFICIALS

Part 1 Test

Sport	Due Date
Softball	August 12
Football	August 19
Volleyball	August 19
Basketball	November 18
Wrestling	November 18
Swimming/Diving	November 18
Baseball	March 7
Soccer	March 7
Track Starter/Referee	March 7

The Part 1 test must be completed by midnight of the due date. Upon receipt of the completed Part 1 test with a score of at least **80% for Approved and Certified officials**, plus verification that the official has viewed the online rules meeting, the official will become eligible to work varsity contests. Registration is not complete, and an official is not eligible to officiate until the Part 1 test is submitted at the proper time with a passing score.

Part 2 Test

Opportunities will be given to all officials to take the Part 2 test in football, volleyball, softball, basketball, wrestling, soccer, and baseball. Officials are encouraged to improve their knowledge of the rules by taking this test. The Part 2 test is offered online for six days and has a 60 minute time limit. Only one score will be recorded per year.

Fall Test Dates – September 7-12
Winter Test Dates – December 7-12
Spring Test Dates – March 22-27

To receive **Approved** status, officials are not required to take the Part 2 test.
To achieve **Certified** status, officials are required to take the Part 2 test every **year** and score a **70%** or better.

Classifications: Officials registered in football, volleyball, softball, basketball, wrestling, soccer, and baseball will be classified as APPROVED or CERTIFIED. Swimming and diving and track and field officials will be classified as APPROVED.

An official enrolling for the first time will be classified as APPROVED. Requirements include:

- (1) View the NSAA online rules meeting.
- (2) Submit the Part 1 test for the current year and score 80% or higher.

The requirements to be classified as CERTIFIED include:

- (1) View the NSAA online rules meeting.
- (2) Submit the Part 1 test for the current year and score 80% or higher.
- (3) Submit the Part 2 test for the current year and score 70% or higher.
- (4) During the previous year, work at least four contests in football or volleyball, six matches in soccer, or eight contests in basketball, wrestling, softball or baseball. A wrestling tournament shall count as three contests.

Only varsity high school contests shall be counted.

Note: Officials can check his or her classification via their login page.

NSAA REGULATIONS GOVERNING OFFICIALS

In order to complete registration requirements, all officials must agree to abide by the following NSAA regulations:

1. Submit proper registration fees and complete the NSAA officials' registration process.
2. View a 2022-2023 NSAA online rules meeting for the sport in which the official desires to officiate.
3. Submit the online Part 1 test by the proper date and receive a passing score.
4. Only NSAA registered officials shall officiate varsity high school contests.
5. Contracts.
 - a. Contracts shall be signed by all officials.
 - b. Substitutions shall not be made unless consent is received from competing schools.
 - c. In case of a broken contract, the amount of the fee, excluding mileage, shall be paid by the offending party to the offended party, except when a contract is broken because of reasons beyond the control of either party or by mutual consent.
 - d. If an official has been convicted of any crime involving moral turpitude or has committed any act that subjects the NSAA or its member schools to public embarrassment or ridicule, the contract is null and void.
6. Comply with the NSAA regulations and Code of Ethics as presented in the 2022-2023 NSAA Officials' Manual. This manual is posted on the NSAA website.

AFFILIATE REGISTRATION

Nebraska Residents: An official whose legal residence is in Nebraska **MUST** be registered with the NSAA in order to be eligible to officiate high school varsity games in Nebraska.

Reciprocity Agreement: Officials registered with the NSAA and living in Nebraska wishing to officiate in Colorado, Iowa, Kansas, Missouri, South Dakota or Wyoming are required to contact that state association office.

Officials **living in** and that **have completed the registration process in** Colorado, Iowa, Kansas, Missouri, South Dakota and Wyoming may register in Nebraska as an "Affiliate Official" by paying a \$20.00 per sport registration fee.

Addresses of Reciprocating Associations

Colorado High School Activities Association
14855 E. 2nd Ave.
Aurora, CO 80011
Phone: (303) 344-5050

Iowa High School Girls Athletic Union
5000 Westown Parkway, Suite 150
West Des Moines, IA 50266
Phone: (515) 288-9741

Iowa High School Athletic Association
1605 South Story St.
P.O. Box 10
Boone, IA 50036
Phone: (515) 432-2011

Kansas State High School Activities Association
601 SW Commerce Place
P.O. Box 495
Topeka, KS 66601-0495
Phone: (785) 273-5329

Missouri State High School Activities Association
1 North Keene St.
P.O. Box 1328
Columbia, MO 65201-6645
Phone: (573) 875-4880

South Dakota High School Activities Association
804 N. Euclid Ave., Suite 102
P.O. Box 1217
Pierre, SD 57501
Phone: (605) 224-9261

Wyoming High School Activities Association
6571 E. 2nd St.
Casper, WY 82609
Phone: (307) 577-0614

This reciprocity agreement applies to these states in the following sports:

Colorado	Iowa Girls	Iowa Boys	Kansas	Missouri	South Dakota	Wyoming
Football	Volleyball	Football	Football	Football	Football	Football
Volleyball	Soccer	Basketball	Volleyball	Volleyball	Volleyball	Volleyball
Softball	Basketball	Swimming	Softball	Softball	Basketball	Basketball
Basketball	Softball	Wrestling	Basketball	Basketball	Wrestling	Wrestling
Wrestling	Swim & Dive	Soccer	Wrestling	Wrestling	Soccer	Soccer
Swim & Dive	Track & Field	Track & Field	Soccer	Swim & Dive	Track & Field	Swim & Dive
Soccer		Baseball	Baseball	Soccer		Track & Field
Baseball			Track & Field	Baseball		
Track & Field				Track & Field		

If an official's home state does not register officials in a participating sport, then that official must be registered in the state in which he or she is going to officiate and pay that state's full registration fee.

ROSTER OF 2022-2023 NSAA REGISTERED OFFICIALS

Officials' rosters that include an accurate list of names, addresses, phone numbers, and classification of all officials will be poster to member schools and registered officials.

- Softball, football, and volleyball rosters will be posted in August/September.
- Basketball, wrestling, and swimming and diving rosters will be posted in November/December.
- Soccer, baseball, and track and field rosters will be posted in March.