

NEBRASKA SCHOOL ACTIVITIES ASSOCIATION

500 Charleston St., Suite 1
Lincoln, Nebraska 68508
Phone: 402-489-0386 Fax: 402-489-0934

An official must login or create an account, register/pay for each desired sport, complete a 2024-2025 NSAA rules meeting, and score the required percentage on the Part 1 test. Such requirements are mandatory **EACH YEAR** to officiate high school varsity contests in Nebraska.

STEPS TO CREATE AN ACCOUNT OR LOGIN

1. Go to the NSAA website www.nsaahome.org and click on OFFICIALS at the top of the page.
2. There is a link for new officials to create an account and a separate link for returning officials to login.

INSTRUCTIONS TO CREATE A NEBRASKA SCHOOL ACTIVITIES ASSOCIATION OFFICIAL ACCOUNT

Please complete ALL spaces on the application form.

1. **Full Name:** Place your correct full name (First, Middle Initial, Last) on the application form.
2. **Address:** This should be the address of your legal residence and should be used consistently on all correspondence with the NSAA. All materials will be sent to this address. *If your packet is returned to the NSAA with an insufficient address, a \$10.00 fee will be charged to remail to packet. ***In the event of a change of address, please update your address online immediately.***
3. **Phone:** List the phone number of your home, work, and/or cell, including area code, which is going to be best to reach you.
4. **Email Address:** Please provide an email address that is checked regularly. This email address will be used to login to your account. The NSAA will use your email address as a means of communication with you. Also, it will be listed in the NSAA Officials' Roster for each sport that is available online for Athletic Directors of each member school in the state.
5. Complete the section asking if you have ever been convicted of a misdemeanor or felony and provide an explanation of the charges.

REGISTRATION FEES & DEADLINES

Officials are urged to register online as early as possible to insure receiving the materials in sufficient time to complete the registration process.

Sport Registration Fees	1 st Year	2 nd Year	3 rd – 24 th Year	25+ Years	Late Registration Fee for Previously Registered Officials
Softball	\$10.00	\$25.00	\$50.00	\$25.00	\$10.00: August 1-16
Football	\$10.00	\$25.00	\$50.00	\$25.00	\$10.00: August 1-23
Volleyball	\$10.00	\$25.00	\$50.00	\$25.00	\$10.00: August 1-23
Basketball	\$10.00	\$25.00	\$50.00	\$25.00	\$10.00: November 1-22
Wrestling	\$10.00	\$25.00	\$50.00	\$25.00	\$10.00: November 1-22
Swimming & Diving	\$10.00	\$25.00	\$50.00	\$25.00	\$10.00: November 1-22
Soccer	\$10.00	\$25.00	\$50.00	\$25.00	\$10.00: March 1-11
Baseball	\$10.00	\$25.00	\$50.00	\$25.00	\$10.00: March 1-11
Track & Field	\$10.00	\$25.00	\$50.00	\$25.00	\$10.00: March 1-11

DEADLINES (Part 1 Test & Online Rules Meeting)

Deadlines	Part 1 Test	Rules Meeting	Rules Meeting Late Period
Softball	August 16	August 14	August 15-16
Football & Volleyball	August 23	August 21	August 22-23
Basketball, Wrestling, Swimming & Diving	November 22	November 20	November 21-22
Soccer, Baseball, Track & Field	March 11	March 9	March 10-11

STEPS FOR COMPLETING THE OFFICIALS' REGISTRATION PROCESS

1. Log into your account and select the 'Account Information and Sport Registration' dropdown.
2. Here you can edit your account information and register to become an official for each sport. Click 'Sport Registration (click here)'.
3. On this page, you can review your mailing list and contact information. Below that, you can select each sport that you want to register for, with a total registration cost at the bottom of the page. To change your mailing information that is showing on this screen, you must click "Edit Contact Information" from your 'Account Information and Sport Registration' dropdown.
4. Check the box verifying that you have read the NSAA regulations governing officials and understand that officials are considered independent contractors and not employees of the NSAA.
5. Once you have selected each sport you want to register for, you can click the button at the bottom of the page to proceed to the 'Payment Page'.
6. Once you have completed payment, you will be sent a packet containing rulebook(s) and other materials in the mail. This information will be sent during the months as indicated in the "Officiating Rules Materials" section below.
7. View the NSAA online rules meeting. The online rules meeting schedule is listed for all activities on the NSAA website.
8. The Part 1 test must be completed via your login page. You will receive instructions for online test taking in your packet.
9. Results of your Part 1 test may be viewed after the test deadline.
10. First year officials in any sport will receive two NSAA officials' patches for your officiating uniform. These will be sent the day after registration closes. All officials can purchase additional patches for \$5 each by completing the order form found on the Officials page. Officials are encouraged to purchase uniforms with sublimated patches through the various online outlets.

OFFICIATING RULES MATERIALS

Officiating rules materials will be mailed to individuals who submit their registration and pay the registration fee.

- Football, volleyball, and softball materials will be mailed in **July/August**.
- Basketball, wrestling, and swimming & diving will be mailed in **October/November**.
- Soccer, baseball, and track & field materials will be mailed in **January/February**.

These materials include the NFHS official rules publications and additional NSAA information.

2024-2025 NSAA ONLINE RULES MEETINGS

The dates of the 2024-2025 NSAA online rules meetings are posted on the NSAA website. Rules meetings are approximately 30 minutes in length. **Any official who does not view the NSAA online rules meeting for the sport he or she wishes to officiate, will not be eligible to officiate varsity contests.**

2024-2025 NSAA TESTS FOR OFFICIALS

Part 1 Test (50 Questions)

Sport	Due Date
Softball	August 16
Football	August 23
Volleyball	August 23
Basketball	November 22
Wrestling	November 22
Swimming/Diving	November 22
Baseball	March 11
Soccer	March 11
Track Starter/Referee	March 11

The Part 1 test is a 50 question test and must be completed by midnight of the due date. Upon receipt of the completed Part 1 test with a score of at least **40 out of 50 – 80%**, plus verification that the official has viewed the online rules meeting, the official will be classified as Approved and become eligible to work varsity contests. Registration is not complete, and an official is not eligible to officiate varsity contests until the Part 1 test is submitted.

Part 2 Test (50 Questions)
***NEW* 5 Week Testing Period**

The Part 2 Test is a 50 question test and is offered in football, volleyball, softball, basketball, wrestling, soccer, and baseball. The Part 2 test **is not required** for “APPROVED” classification. The Part 2 Test **is required** for “CERTIFIED” classification. The Part 2 test is open for 5 weeks and has a 60 minute time limit. Only one score will be recorded per year.

Part 2 Test Open Dates

- **Fall Test Dates – Softball: August 17-September 21; Football & Volleyball: August 24-September 28**
- **Winter Test Dates – Basketball & Wrestling: November 23-December 28**
- **Spring Test Dates – Soccer & Baseball: March 12-April 16**

To reach **Certified** classification, officials are required to take the Part 2 test every **year** and score a **35 out of 50 – 70%** or better.

Classifications

- Officials will be classified as APPROVED or CERTIFIED in football, volleyball, softball, basketball, wrestling, soccer, and baseball.
- Officials will be classified as APPROVED in swimming and diving and track and field.

An official enrolling for the first time will be classified as APPROVED. Requirements include:

- (1) View the NSAA online rules meeting.
- (2) Submit the Part 1 test for the current year and score **40 out of 50 – 80%** or higher.

The requirements to be classified as CERTIFIED include:

- (1) View the NSAA online rules meeting.
- (2) Submit the Part 1 test for the current year and score **40 out of 50 – 80%** or higher.
- (3) Submit the Part 2 test for the current year and score **35 out of 50 – 70%** or higher.
- (4) During the previous year, work at least four contests in football or volleyball, six matches in soccer, or eight contests in basketball, wrestling, softball or baseball. A wrestling tournament shall count as three contests.

Only varsity high school contests shall be counted.

Note: Officials can check classification status via their login page.

NSAA REGULATIONS GOVERNING OFFICIALS

In order to complete registration requirements, all officials must agree to abide by the following NSAA regulations:

1. Submit proper registration fee and complete all NSAA Registration Requirements as listed below.
 - View a 2024-2025 NSAA online rules meeting for the sport in which the official desires to officiate.
 - Submit the Part 1 test by the proper date and receive a passing score.
2. Only NSAA officials classified as APPROVED, CERTIFIED, or AFFILIATE are eligible to officiate varsity high school contests.
3. Contracts.
 - Contracts shall be signed by all officials.
 - Substitutions shall not be made unless consent is received from competing schools.
 - In case of a broken contract, the amount of the fee, excluding mileage, shall be paid by the offending party to the offended party, except when a contract is broken because of reasons beyond the control of either party or by mutual consent.
 - If an official has been convicted of any crime involving moral turpitude or has committed any act that subjects the NSAA or its member schools to public embarrassment or ridicule, the contract is null and void.
4. Comply with the NSAA regulations and Code of Ethics as presented in the 2024-2025 NSAA Officials' Manual. This manual is posted on the NSAA website.

AFFILIATE REGISTRATION

Nebraska Residents: Any person whose legal residence is in Nebraska **MUST** register and be classified as an in-state official (APPROVED/CERTIFIED) to be eligible to officiate high school varsity games in Nebraska.

Reciprocity Agreement: Officials registered and classified with the NSAA and living in Nebraska wishing to officiate in Colorado, Iowa, Kansas, Missouri, South Dakota or Wyoming are required to contact that state association office.

Officials **living in** and that **have completed the registration process in** Colorado, Iowa, Kansas, Missouri, South Dakota and Wyoming may register in Nebraska as an "Affiliate Official" by paying a \$20.00 per sport registration fee.

Addresses of Reciprocating Associations

Colorado High School Activities Association
14855 E. 2nd Ave.
Aurora, CO 80011
Phone: (303) 344-5050

Iowa High School Girls Athletic Union
5000 Westown Parkway, Suite 150
West Des Moines, IA 50266
Phone: (515) 288-9741

Iowa High School Athletic Association
1605 South Story St.
P.O. Box 10
Boone, IA 50036
Phone: (515) 432-2011

Kansas State High School Activities Association
601 SW Commerce Place
P.O. Box 495
Topeka, KS 66601-0495
Phone: (785) 273-5329

Missouri State High School Activities Association
1 North Keene St.
P.O. Box 1328
Columbia, MO 65201-6645
Phone: (573) 875-4880

South Dakota High School Activities Association
804 N. Euclid Ave., Suite 102
P.O. Box 1217
Pierre, SD 57501
Phone: (605) 224-9261

Wyoming High School Activities Association
6571 E. 2nd St.
Casper, WY 82609
Phone: (307) 577-0614

This reciprocity agreement applies to these states in the following sports:

Colorado	Iowa Girls	Iowa Boys	Kansas	Missouri	South Dakota	Wyoming
Football	Volleyball	Football	Football	Football	Football	Football
Volleyball	Soccer	Basketball	Volleyball	Volleyball	Volleyball	Volleyball
Softball	Basketball	Swimming	Softball	Softball	Basketball	Basketball
Basketball	Softball	Wrestling	Basketball	Basketball	Wrestling	Wrestling
Wrestling	Swim & Dive	Soccer	Wrestling	Wrestling	Soccer	Soccer
Swim & Dive	Track & Field	Track & Field	Soccer	Swim & Dive	Track & Field	Swim & Dive
Soccer		Baseball	Baseball	Soccer		Track & Field
Baseball			Track & Field	Baseball		
Track & Field				Track & Field		

If an official's home state does not register officials in a participating sport, then that official must be registered in the state in which he or she is going to officiate and pay that state's full registration fee.

ROSTERS OF 2024-2025 NSAA CLASSIFIED OFFICIALS

Officials' rosters that include an accurate list of names, addresses, phone numbers, and classifications of all officials will be posted to member schools and registered officials.

- Softball, football, and volleyball rosters will be posted in August.
- Basketball, wrestling, and swimming and diving rosters will be posted in November.
- Soccer, baseball, and track and field rosters will be posted in March.