

Nebraska Official Registration Walkthrough

1. Go to the NSAA website www.nsaahome.org and click on OFFICIALS at the top of the page.
2. There is a link for new officials to create an account and a separate link for returning officials to login.

Step-by-Step Instructions

To register as a Nebraska official, log into your official account and click on "Sport Registration" under the "Account Information and Sport Registration" dropdown. (Shown below, circled in red.)

The screenshot shows the NSAA website interface. At the top, there is a navigation bar with "Home" and "Logout" links. Below this, a welcome message reads "Welcome, Jakub D VanWesten!" followed by "Today's Date is: Wednesday, June 22, 2022". A box contains classification rules for officials. Below this is a "NOTE" and an "INBOX" section with "Reminders" and "Messages" (a link says "You Have Messages from the NSAA"). The "Downloads" section is empty. The "Links & Contacts" section is expanded to show "Account Information and Sport Registration". Under "Profile Picture", there is a message "You have not uploaded a profile picture yet." and a link "Upload Your Profile Picture" which is circled in red with a red arrow pointing to it. To the right, contact information is listed: "Address: 500 Charleston Street Suite #1 Lincoln, NE 68508", "Phone: Home Phone: (402)489-0386, Work Phone: (-), Cell Phone: (-)", and "E-mail: jvanwesten@nsaahome.org". Below the contact info is a link "Edit Contact Information". At the bottom of the "Account Information and Sport Registration" section, the link "Sport Registration (click here)" is circled in red. Below this are sections for "Your Officiating History:", "Contracts:", "Online Rules Meetings:", and "Schedule Entry:".

Classifications: Officials registered in football, volleyball, softball, basketball, wrestling, soccer, and baseball will be classified as APPROVED or CERTIFIED. Swimming and diving and track and field officials will be classified as APPROVED. An official enrolling for the first time will be classified as APPROVED. Requirements include: (1) View the NSAA online rules meeting. (2) Submit the Part 1 test for the current year and score 80% or higher. The requirements to be classified as CERTIFIED include: (1) View the NSAA online rules meeting. (2) Submit the Part 1 test for the current year and score 80% or higher. (3) Submit the Part 2 test for the current year and score 70% or higher. (4) During the previous year, work at least four contests in football or volleyball, six matches in soccer, or eight contests in basketball, wrestling, softball or baseball. A wrestling tournament shall count as three contests. Only varsity high school contests shall be counted.

NOTE: Click on headings to open/close that section.

[-] INBOX: Reminders, Messages & Downloads:

Reminders:

[You currently have no reminders.]

Messages:

[You Have Messages from the NSAA](#)

[+] Downloads ():

[+] Links & Contacts:

[-] Account Information and Sport Registration:

Profile Picture:

You have not uploaded a profile picture yet.

[Upload Your Profile Picture](#)

Address: 500 Charleston Street Suite #1
Lincoln, NE 68508

Phone: Home Phone: (402)489-0386
Work Phone: (-)
Cell Phone: (-)

E-mail: jvanwesten@nsaahome.org

[Edit Contact Information](#)

[Sport Registration \(click here\)](#)

Your Officiating History:

[+] Contracts:

[+] Online Rules Meetings:

[+] Schedule Entry:

Once you get to the next screen, you will review your mailing and contact information at the top of the screen.

Officials Registration Form

Mailing Information

Contact Information

 Use this as my primary phone number

 Use this as my primary phone number

 Use this as my primary phone number

Demographic Information

Total number of years as an active official in Nebraska with NSAA.

 Male Female

 I identify as a minority.

Have you ever been convicted of a misdemeanor or felony as an adult? Answering yes will not automatically disqualify an individual for registration approval.

 Yes No

Then to register, you must check the box next to each sport indicating so. The picture below shows what that screen will look like. **In this example, I am registering as a returning Soccer Official. It is a \$50 fee for returning officials and a \$10 fee for new officials.** When you are finished, check the box below indicating that you have read the NSAA Regulations and then you can proceed to the Payment Page by clicking the blue button.

Sport Selection

Please check the sports for which you are applying.
First time officials in a sport receive a discounted fee.

Year 1 officials: \$10.00 registration fee
Year 2 officials: \$25.00 registration fee
Year 3 – 24 officials: \$50.00 registration fee
Year 25+ officials: \$25.00 registration fee

Sport	Due Date	Fee	Late Fee	Years Officiated	Varsity Contests Officiated Last Year	Approximate Mail Date
<input type="checkbox"/> Football	8/18/2023	\$10.00	\$0.00 (Aug 1)	<input type="text" value="0"/>	<input type="text" value="0"/>	July/Aug
<input type="checkbox"/> Volleyball	8/18/2023	\$10.00	\$0.00 (Aug 1)	<input type="text" value="0"/>	<input type="text" value="0"/>	July/Aug
<input type="checkbox"/> Softball	8/11/2023	\$10.00	\$0.00 (Aug 1)	<input type="text" value="0"/>	<input type="text" value="0"/>	July/Aug
<input type="checkbox"/> Basketball	11/17/2023	\$10.00	\$0.00 (Nov 1)	<input type="text" value="0"/>	<input type="text" value="0"/>	Oct/Nov
<input type="checkbox"/> Wrestling	11/17/2023	\$10.00	\$0.00 (Nov 1)	<input type="text" value="0"/>	<input type="text" value="0"/>	Oct/Nov
<input type="checkbox"/> Swimming/Diving	11/17/2023	\$10.00	\$0.00 (Nov 1)	<input type="text" value="0"/>	<input type="text" value="0"/>	Oct/Nov
<input type="checkbox"/> Soccer	3/5/2024	\$50.00	\$10.00 (Mar 1)	<input type="text" value="2"/>	<input type="text" value="0"/>	Feb/Mar
<input type="checkbox"/> Baseball	3/5/2024	\$10.00	\$0.00 (Mar 1)	<input type="text" value="0"/>	<input type="text" value="0"/>	Feb/Mar
<input type="checkbox"/> Track (Starter/Referee)	3/5/2024	\$10.00	\$0.00 (Mar 1)	<input type="text" value="0"/>	<input type="text" value="0"/>	Feb/Mar
<input type="checkbox"/> Track (Referee Only)	3/5/2024	\$10.00	\$0.00 (Mar 1)	<input type="text" value="0"/>	<input type="text" value="0"/>	Feb/Mar
Total:		\$0.00				

You can now complete the payment process. More information can be found on the "Officials" page on the NSAA website.