

**NEBRASKA SCHOOL ACTIVITIES ASSOCIATION
BOARD OF DIRECTORS WORKSHOP**

June 18, 2012

6:30 pm

&

June 19, 2012

8:30 am



Bayside Golf Club
Ogallala, NE

Minutes

I. Call Workshop of the Board of Directors to Order

- A. Information concerning the Open Meetings Law, Chapter 84, Article 14 of Nebraska State Statutes, was available in the meeting room.
- B. President Mark Norvell called the meeting to order at 7:05 pm. The Board recessed the meeting at 8:05 pm on Monday, June 18th and reconvened at 8:30 am on Tuesday, June 19th.
- C. Those in attendance were Executive Director, Steve Shanahan, President Mark Norvell, Board Members, Wendy Henrichs, Dr. Jerry Bartee, Jay Bellar, Dr. Dallas Watkins and Kent Halley. Absent on Monday were Board Members, Dr. Bob Reznicek and Dr. Brian Maher. Absent on Tuesday were Board Members, Jay Bellar and Dr. Brian Maher.

II. Public Comment—Comments by Members of the Public

- A. Mr. Lee Dick requested to speak to the Board regarding the incidents and events that led to the sanctioning of the Scottsbluff Public Schools in August, 2011.

III. Member Comments—Comments by Authorized Representatives of Member Schools

- A. There were no comments by Authorized Representatives of Member Schools.

IV. Emergency Additions to the Agenda

- A. All *additions to the Agenda are indicated in italics* under the appropriate heading. Emergency additions to the Agenda are made up to 24 hours in advance of the scheduled meeting.
- B. There were no Emergency Additions to the Agenda.

V. Agenda Items (for discussion and possible action)

- A. Discussion and a possible motion to move into Executive/Closed Session to discuss a personnel matter.
The Board of Directors reserves the right to enter into Closed/Executive Session for 1) the protection of the public interest or 2) the prevention of needless injury to the reputation of an individual, and the individual has not requested a public meeting. When making a motion to enter into Closed/Executive Session, the member making such a request should be as specific as possible keeping the previously listed stipulation in consideration.
If the Board is in agreement, a motion may be to enter into Closed/Executive Session to 1) discuss a personal matter and 2) for the prevention of needless injury to the reputation of the individual, and 3) to discuss litigation and for the protection of the public interest.
Action Concerning Matters Discussed in Executive Session
- B. Discussion of the use of lobbyist services for the 2012-13 school year by the NSAA. If the Board is in agreement, **a motion may be made to approve Lobbyist Services for the NSAA, with the person and fee**

approved by the Board of Directors. No motion was made by the Board and a discussion was held regarding the desire of the Board to discuss the position and the duties of such position with the new Executive Director at the August Board Meeting.

- C. Discussion of increase in Catastrophic Insurance costs and an increase of \$5 per activity registration fee. **A motion was made by Jay Bellar and seconded by Kent Halley to increase the registration fee for NSAA sponsored activities from \$55 to \$60 per activity, effective July 1, 2012. Motion passed 6-0** In addition, the Board asked that a complete review of the NSAA Insurance Policies be made and that, if possible, Christian Reed of Dissinger Reed Insurance Company, be invited to the August Board Meeting to review the policies owned by the NSAA.
- D. Discussion of Class Caucus activities for the fall, 2012 and the role of the NSAA. Some discussion was held regarding the role of the NSAA in the Caucus Review Committee portion of this legislation. It was reported that Classes A and B are in the process of selecting administrators to chair these Class Caucus meetings.
- E. Discussion of short and long range goals for the organization. No discussion was held
- F. Discuss of December Moratorium dates and exceptions made to By-law 3.1.2. The Board suggested that further discussion of the December Moratorium dates and exceptions made to By-law 3.1.2 be held at the August Board of Director's Meeting.
- G. Discussion of the Organized Practice Rule and Summer Activities as per By-law 3.2. The Board suggested that further discussion of the Organized Practice Rule and Summer Activities as per By-law 3.2 and the enforcement of this By-law be held at the August Board of Director's Meeting.
- H. Discussion of cooperation with the NSIAAAA and a mentoring program for new Activity Directors. The Board discussed the possibility of partnering with the NSIAAAA in an effort to form a mentoring program for new Activities Directors in the state. Some Board Members estimated that upwards of 50 new Activities Directors may take these positions each year. No other action was taken.
- I. Discussion of the development of an "Accountability Letter" similar to the Rule 10 sign off by schools in regard to a schools adherence to the NSAA Constitution and By-laws. **It was moved by Dr. Jerry Bartee and seconded by Kent Halley that a sample "Accountability Letter" be drafted (much like that used by the NDE for Rule 10 Accountability) and presented to the Board of Directors at the August Board Meeting for approval.**
- J. Executive Director's report regarding end of the year, Profit/Loss Statements for each NSAA State Championship. The Board directed the Executive Director to place this information on the NSAA website following the November District Meetings.
- K. Executive Director's End of the Year Report to the Board of Directors. The Board directed the Executive Director to place this information on the NSAA website following the November District Meetings.
- L. Other items as the Board of Directors deems necessary to discuss. **A motion was made by Dr. Bob Reznicek and seconded by Wendy Henrichs to thank Dr. Steve Shanahan for his service to the NSAA over the last 2 years and to recognize him for his contributions. It was also motioned by Dr. Bob Reznicek and seconded by Kent Halley to recognized Dr. Dallas Watkins for his service as a Board of Director, representing District 5, for the last 7 years and to thank him for his outstanding service to the NSAA and the schools of District 5 during this time.**

VI. Adjournment: The meeting was adjourned at 9:40 am, Tuesday, June 19, 2012.

VII. Next Meeting: Friday, August 24, 2012 at 8:00 am at the NSAA Offices, 500 Charleston St., Lincoln, NE Lincoln, NE.

Respectfully submitted:



Dr. Steven P. Shanahan
Interim Executive Director

The business of the Nebraska School Activities Association (NSAA) shall be conducted at the meetings of the NSAA Board of Directors.

Member Comment at Board of Directors Meetings:

1. Agenda Items: The agendas for regular and special meetings of the Board of Directors are posted on the NSAA website. Representatives of member schools interested in speaking to an agenda item shall contact the Executive Director or the Board Chair prior to the meeting and indicate the agenda item they wish to address. The Executive Director or Board Chair shall determine whether the membership comment is relevant to the agenda. Speakers from member schools will be called upon at the "Member Comments" section of the agenda.

2. Non-Agenda Items: Member schools of the NSAA may attend the meetings of the Board of Directors, and bring suggestions, concerns, and comments to the Board relevant to the activities under the auspices of the organization. Representatives of member schools interested in speaking with regard to a matter not on the agenda may do so during the "Member Comments" agenda item.

Member schools may request that specific agenda items be added to the Board of Directors meeting agendas. To do so, the member school should contact the Executive Director or Board Chair at least one week prior to the Board meeting to place that agenda request.

Representatives of member schools wishing to refer a matter to the Board of Directors or the Executive Director and NSAA staff for consideration are invited to provide written information to the Executive Director or the Board of Directors Chair. That information will be distributed to the members of the Board of Directors and the Executive Director and NSAA staff for review, consideration, and possible action by the Board of Directors, the Executive Director and/or NSAA staff.

Public Comment at Board of Directors Meetings:

1. A "Public Comment" time shall be included on the agenda of all regular Board of Directors meetings. Public Comment will be accepted at the start of the meeting to allow for members of the public to raise issues and make comments for the good of high school activities. Members of the public will not be permitted to participate in the discussion of scheduled agenda items.

Public Comment time shall be limited to a maximum of 30 minutes, with each member of the public being allocated one opportunity to speak at the meeting for a time period of up to five minutes. If the number of members of the public wishing to comment warrants a reduction in the five-minute allotment, the Board Chair shall have the authority to limit comments.

Members of the public wishing to comment at any regular NSAA Board of Directors Meeting must state and sign in their name, and they will be expected to state the topic of their comments for documentation in the Board Meeting minutes.

Public comment about personnel will not be permitted, and the Board Chair has the prerogative to curtail any inappropriate public comment.

No Board of Directors action will be taken on any of the Public Comment issues at that meeting unless the Board determines the item to be of an emergency nature.