



# NSAA News

June 2019



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***"NSAA activities...  
the other half of  
education."***

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## Executive Director's Notebook

*Jay Bellar, NSAA Executive Director*



### A Time for Thanks and a Time for Reminders

The 2018-19 NSAA activities year is officially in the books! It was a good year for high school activities, albeit Mother Nature tested us a lot with weather issues during our state tournaments and meets. We thank you for your patience and understanding. There are a couple of reminders that need to be offered as we enter the summer months.

First off, let me remind activities directors that all coaches, paid and volunteer, need to take three NFHS online courses once every three years: Concussion in Sports, Heat Illness Prevention and Sudden Cardiac Arrest. In past years, coaches were required to take these courses every year. We are now requiring them to take the courses before they start coaching at any level and then again once every three years. The Board of Directors discussed and strongly suggest that coaches and athletic directors watch the NFHS video on Mental Health and Abuse and Molestation in Youth Sports. These are not required, however will be a benefit to all that watch.

The NSAA will be hosting two Administrative Outreach Seminars for new activities directors, activities secretaries, school counselors who work with NSAA eligibility, and any athletic/activities directors who feel the need for a refresher. The Administrative Outreach Seminars will be held in Kearney on July 9<sup>th</sup> and at the NSAA Office on July 11<sup>th</sup>. The focus of these Seminars will be to assist with data entry on the NSAA website, eligibility, transfer discussions, directory updates and other topics in preparation for the new school year in the fall.

I also wanted to mention a couple of changes that came through the legislative process, the first of which deals with our transfer rule. In years past, a person could return to his/her home district and be eligible to participate.

Please see *A Time for Thanks and a Time for Reminders* on page 3



## NSAA Board of Directors



**Kathi Wieskamp**  
District I  
Lincoln Public  
Schools



**Mark Norvell**  
District I  
Fillmore Central



**Thomas Lee**  
District II  
Omaha Northwest



**Dr. Bob Reznicek**  
District II  
Boys Town



**Dr. Jon Cerny**  
District III  
Bancroft-Rosalie



**Dan Keyser**  
District IV  
Sutherland



**Alan Garey**  
District V  
Medicine Valley



**Dr. Troy Unzicker**  
District VI  
Alliance

## NSAA Staff



**Jay Bellar**  
Executive Director



**Deb Velder**  
Associate Director



**Jennifer Schwartz**  
Assistant Director



**Ron Higdon**  
Assistant Director



**Jon Dolliver**  
Assistant Director



**Nate Neuhaus**  
Assistant Director



**Dan Masters**  
Assistant Director



**Jeff Stauss**  
Assistant Director



**Ashton Honnor**  
Marketing  
Specialist



**Megan Huber**  
Business Manager



**Cindy Callaway**  
Office Manager



**Ronda Schmidt**  
Administrative  
Assistant



**Alicia McCoy**  
Administrative  
Assistant



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*The NSAA Would Like  
to Thank Our  
Corporate Partners*

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CLEANER AIR FOR NEBRASKA



*A Time for Thanks and a Time for Reminders from page 1*

Starting the 2019-20 school year however, a person that changes schools without a legal domicile change by their parents or fail to have their name on another school's May 1<sup>st</sup> list, will be ineligible to participate for 90 school days. Another major change is the due date of proposals for changes to our constitution and bylaws. The date was November 1<sup>st</sup> but has been changed to October 1<sup>st</sup>. This will allow more time for our staff to deliver information to the district managing committees. Stay tuned for additional reminders from the NSAA office regarding proposal changes. The last major change for the 2019-20 school year will be for Class A only. In all athletics, Class A will be classified based on a total enrollment of 850 and above. The total enrollment figures shall be doubled for unisex schools. This will dictate that in Class A, boys and girls from a particular school will be in the same class.

The NSAA will be hosting the Out-of-the-Blocks Summit for new and returning athletic/activities directors on July 22<sup>nd</sup> at Lincoln North Star High School in Lincoln in conjunction with the NCA Coaches Clinic. Coffee and rolls will be available at 7:00 a.m., with the session set to begin at 8 a.m. No registration is required. Following the Out-of-the-Blocks summit, the Classification Caucus will meet at Lincoln North Star in which we encourage all member schools to send a representative. To end the program, the Nebraska State Interscholastic Administrators Association will provide orientation and assistance to new athletic/activities directors.

I would like to take this opportunity to thank our member schools, administrators, and coaches for the great year of high school activities that we just finished! Schools opened their facilities for us to host a variety of playoffs, sub-districts, districts, and even state events. We are so appreciative of that cooperation and expertise in hosting such events. Likewise, I would like to thank all of those who served on the Board of Directors, District Managing Committees, music and other NSAA committees as well as those who participated in the NSAA legislative process. Our Association is strong because of the great participation and support that we receive. Have a fun, relaxing and productive summer!

## May NSAA Board of Directors Meeting Notes

The May NSAA Board of Directors meeting was held at the NSAA Office in Lincoln on May 16<sup>th</sup>, 2019. The meeting minutes can be found on the NSAA website [here](#).

## Deadline to Submit Proposals Date Change

The deadline to submit proposals for change in NSAA Bylaws/Approved Rulings has been changed to October 1<sup>st</sup>. Please plan accordingly if you intend to submit a proposal to be considered for discussion.





## Spring 2019 NCPA Academic All-State Awards



Each year the Nebraska School Activities Association and the Nebraska Chiropractic Physicians Association (NCPA) recognize students who have been nominated by their schools, based on their individual academic excellence, leadership and significant contributions made to their NSAA activity.

The NSAA and the NCPA are proud to recognize all of the 2,301 award winners of the 2019 Spring NCPA Academic All-State Award.

This brings the total number of NCPA Academic All-State Award winners to over 73,000 spanning the 13 years of this awards program.

The complete list of the 2019 spring recipients may be viewed [here](#)!

For more information on the requirements for the NCPA Academic All-State Program, [click here](#).

## 2019-20 Unified Sports, Unified Champion Schools Intent Forms

The 2019-20 Unified Champion Schools Intent Forms may be accessed [here](#).

Similar to this year, if your school will be participating in Unified Sports, Bowling or Track and Field in 2019-20, your school may be eligible to receive grant money for participation. Pre-requisites do include becoming a Unified Champion School, outlined in the form.

Contact Dan Masters at [dmasters@nsaahome.org](mailto:dmasters@nsaahome.org) for more details.

## 2019 New AD/Administrative Outreach Seminar

The New AD/Administrative Outreach Seminar will be held at the Kearney Holiday Inn Convention Center on July 9<sup>th</sup> and the NSAA Office in Lincoln on July 11<sup>th</sup> from 10am-2pm. Lunch will be provided. This year we will be including new athletic and activities directors in the seminar. If your school will have a new AD for the 2019-2020 school year, the NSAA highly recommends that the AD and their support staff to attend this seminar. Anyone is welcome that would like a refresher course or learn the new things that will be happening at the NSAA (i.e. administrative assistants, counselors and others involved with student's eligibility).

### Topics of Discussion:

School registration, school contact information, NSAA website, eligibility of students, Bylaws & Approved Rulings, classifications, eligibility lists, international students, deadlines, beginning of the year/end of the year check lists, district and state entries, officials, judges, mailing of materials, awards/recognition programs available to students, unified sports

Please Contact Cindy Callaway at [ccallaway@nsaahome.org](mailto:ccallaway@nsaahome.org) with questions.



## NSAA Membership/Activities Registration Form

The NSAA Membership/Activities Registration form for the 2019-20 school year will go live on May 1<sup>st</sup>, 2019. The form can be found on the AD login page. Once logged in, scroll to the bottom to the “Other Forms” section and then go to “NSAA Activities Registration Form”. The NSAA Membership/Activities Registration form is due July 1<sup>st</sup>, 2019. If you have any questions, please contact Megan Huber, [mhuber@nsaahome.org](mailto:mhuber@nsaahome.org).

## NSAA Summer Office Hours

The NSAA summer office hours are observed during June and July and are as follows:

**Monday-Thursday**  
8:00 a.m. – 3:00 p.m.

**Friday**  
8:00 a.m. – Noon

The NSAA office number is 402-489-0386 and the staff emails are available at <https://nsaahome.org/staff/>.

## Spring Championship Reimbursement Reminder

Spring Championship reimbursement deadlines are listed below. The reimbursement forms are on the AD Login Page and must be completed by 11:59 p.m. CT the night of the due date. If you have any questions, please contact Megan Huber, Business Manager, [mhuber@nsaahome.org](mailto:mhuber@nsaahome.org).

Soccer – June 4<sup>th</sup>, 2019

Baseball – June 4<sup>th</sup>, 2019

Track & Field – June 4<sup>th</sup>, 2019

*There is no reimbursement for Journalism, Girls Tennis, or Boys Golf.*

## Social Media Handles Needed

In preparation for the 2019-2020 school year, NSAA Marketing Specialist Ashton Honnor is in need of your school's main activities account social media handles. Below you will find the three accounts that we are in search of if your school utilizes those platforms. If your school does not utilize the social media platforms listed below, please let Ashton know regardless.

- Twitter Handle (ex. [@nsaahome](https://twitter.com/nsaahome))
- Facebook Handle (ex. [Nebraska School Activities Association](https://www.facebook.com/NebraskaSchoolActivitiesAssociation))
- Instagram Handle (ex. [@nsaahome](https://www.instagram.com/nsaahome))

Social media handle information can be sent to Ashton at [ahonnor@nsaahome.org](mailto:ahonnor@nsaahome.org).

### IMPORTANT LINKS

[2018-19 NSAA Constitution & Bylaws](#)

[2018-19 NSAA Media Manual](#)

[2018-19 NCPA Academic All-State Information](#)

[NSAA Catastrophic Insurance](#)

[NSAA Sanctioned Events](#)

[Requests – Contests, Officials, Equipment](#)

[Become an NSAA Official!](#)

[Coaching Steps to Certification](#)



## Classification Caucus Committee Meetings

Classification Caucus Committee meetings are an opportunity for member schools to discuss legislative changes in Bylaws and Approved rulings specific to their classification as indicated in NSAA Bylaw 1.5.4. Each class shall hold a caucus meeting each year. Meetings have been scheduled for **Monday, July 22<sup>nd</sup> at 9:30 a.m.** at Lincoln North Star High School. A meeting room will be designated by class – A, B, C, D to conduct business.

### 2019-20 Classification Committee Representatives are:

#### Class A –

Andy Wane, Omaha Northwest High School – [andrew.wane@ops.org](mailto:andrew.wane@ops.org)  
Pat Gatzmeyer, Lincoln High – [pgatz@lps.org](mailto:pgatz@lps.org)

#### Class B –

Odell Santos, South Sioux City – [odell.santos@sscads.org](mailto:odell.santos@sscads.org)  
Jeff Gross, McCook – [jgross@mccookbison.org](mailto:jgross@mccookbison.org)

#### Class C –

Nate Larsen, Logan View – [nlarsen@loganview.org](mailto:nlarsen@loganview.org)  
Jeff Ellis, Broken Bow – [jeff.ellis@bbps.org](mailto:jeff.ellis@bbps.org)

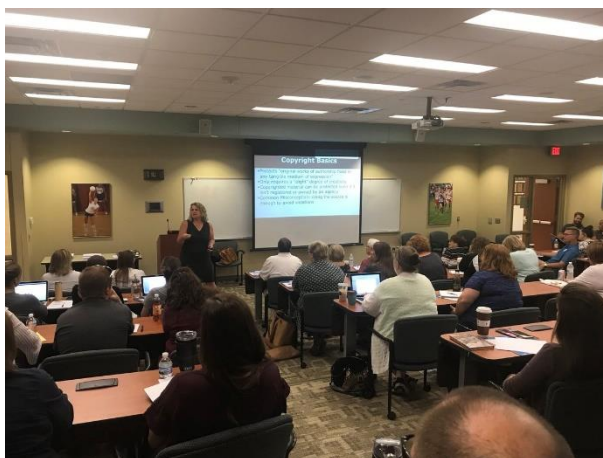
#### Class D –

Mike Barrett – Weeping Water – [mbarrett@weepingwaterps.org](mailto:mbarrett@weepingwaterps.org)  
Missy Koenen, Creek Valley – [missy.koenen@cvsstorm.com](mailto:missy.koenen@cvsstorm.com)

This provides an opportunity for your school to be part of the legislative process. If you are unable to attend and have items you would like discussed, please submit a proposal to your respective class representative.

## Play Production & Speech Workshops

The NSAA will be hosting workshops for Play Production and Speech coaches and judges this summer in preparation for the upcoming 2019-20 season. Mark your calendars for Tuesday, July 23<sup>rd</sup> for Play Production and Wednesday, July 24<sup>th</sup> for Speech. Contact NSAA Associate Director Deb Velder at [dvelder@nsaahome.org](mailto:dvelder@nsaahome.org) for registration information.



## Have you followed the NSAA social media channels?

Be sure to follow all of the NSAA social media channels to stay updated on the latest Championship action. [@nsaaevents](#) on Twitter is your primary source for Championship scores and updates.



## Update Your School Membership Directory

The NSAA utilizes your School Directory to send communication to the administration and coaches listed. Please make sure that this information is correct and updated **at all times**. To do so, login to your AD login page and under OTHER FORMS select School Directory, which will then take you to your School Directory Information page where you can make changes as necessary. This is also where you'll go to see if your coaches have completed their online rules meetings. Please contact the NSAA office at 402-489-0386 with any questions.

### [ - ] OTHER FORMS:

- [NCPA Academic All-State Nominations](#)
- [NSAA Activities Registration Form](#)
- [NSAA Cooperative Sponsorship Agreement Forms](#)
- [NSAA Sportsmanship Manual](#)
- [Olympic Development Waiver Request Form \(Word .doc\)](#)
- [Reimbursement Forms for State Championships](#)
- [School Directory](#)
- [Schools' Emergency Contact Number Report](#)
- [State Participation Certificates](#)
- [Believers & Achievers Nomination Form](#)



## Statement of Principle on Conduct Synopsis

*Adopted by the NDE, NSAA, NCSA, NASB, NSEA, NRCSA, NCA and NSIAAA*

Recently, students in our schools have been experiencing negative, harassing, and bullying conduct during the school day, and at school activities by the spectators attending those events or, and at times by opponents in an activity, that is directed at the school's participants and spectators, often with a racial component. Such conduct is unacceptable and does not reflect the foregoing basic tenants of our society.

It is the responsibility of our organizations to promote and respect the liberty interests of all persons who may participate in or attend any educational endeavor sponsored by our organizations which includes ensuring that common courtesy is shown for all persons, insuring tranquility for all, and being responsible that no one person abuses their liberties to the detriment of other persons.

As the educational leaders of Nebraska's school system, we firmly support Nebraska schools and communities in proactively involving teachers, administrators, students, parents, and community members in developing and maintaining a positive school and community culture that supports learning opportunities for all persons, and ensures that respect and courtesy are shown to all persons.

Conduct by any person that does not show respect for and courtesy of other persons in Nebraska schools and any school activity is prohibited and shall not be tolerated – period.



## A Reminder to Compete With Respect

Concerns have been expressed in regard to the lack of respect being afforded to students, coaches, officials, spectators and host staff.

Schools should understand the seriousness of their responsibility to everyone and the privilege of representing their school and community. As educators, we must recommit ourselves to the preservation of respect. Unfair acts prohibited by the spirit and intent of the rules include the use of disconcerting acts or words.

Deliberately disrespecting the rules and fellow participants in the hope or expectation of gaining an advantage is deplorable and indefensible. It is imperative that administrators, coaches, officials and students make an extra effort to model the type of behavior that illustrates the educational values of activity participation. Conduct that berates, intimidates or threatens anyone, based on gender, ethnicity, or sexual preference is unacceptable.





## Requirements for Ejected Coaches & Players

Enforcement of the “sit-out rule” for ejections from high school contests for unsportsmanlike conduct is a responsibility of the member school. Failure to properly enforce this rule could result in other sanctions by the NSAA.

Administrators will be expected to promptly file a report with the NSAA whenever a participant or coach from their school has been ejected from any high school contest. Such filing must be done online under the AD login section of the NSAA website.

Enforcement of the “sit-out rule” is expected to begin immediately, regardless whether it is regular-season or tournament play.

Any athlete ejected from a contest for unsportsmanlike conduct shall be ineligible for the next athletic contest at that level of competition and any other athletic contest at any level during the interim. Any athlete ejected for a second time during a season from a contest for unsportsmanlike conduct shall be ineligible for the next two contests at that level of competition and all other athletic contests at any level during the interim. Any athlete ejected for a third time during a season from a contest for unsportsmanlike conduct shall be ineligible for the next three contests at that level of competition and all other athletic contests at any level during the interim, in addition to other penalties the NSAA or school may assess. During the time of their “sit-out” suspension, athletes who are ejected for unsportsmanlike conduct may not suit up or participate, but it is the school’s discretion whether such athlete is able to travel with the team or sit on the team bench. (The athlete is permitted to practice per school’s discretion.)

Coaches who are ejected for the first time will be required to sit-out the next contest at that level, plus all other contests at any level during the interim. Coaches may not be present at the contest site during the time of their “sit-out” suspension. The coach will also be required to successfully complete the NFHS online course “TEACHING AND MODELING BEHAVIOR” within 10 days of the ejection.

Coaches who are ejected a second time in a season will be required to sit-out the next two contests at that level, plus all other contests at any level during the interim. Coaches may not be present at the contest site during the time of their “sit-out” suspension. The coach will also be required to successfully complete the NFHS online course “FUNDAMENTALS OF COACHING” within 10 days of the ejection.

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[NSAA Important Dates & Deadlines](#)

[NSAA Cup Information](#)

[NSAA Publications Order Form](#)

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### **NSAA Cup**

Information about the NSAA Cup competition and standings can be found on the NSAA website [here](#).

2018-19 NSAA Cup classifications are available on the NSAA [website](#).

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## Medical Personnel at Regular Season Contests

Severe injuries, sudden illnesses and other critical incidents do not often occur during school activities, but it is important for every school to have an emergency action plan (EAP) for administrators, faculty, coaches and staff members to follow should emergencies occur. Due to lack of universal availability of medical coverage and other logistical reasons, NSAA does not require that schools have a physician, trainer or ambulance on-site at regular season activities; however, each school should have a plan in place should there be an emergency involving students, coaches, officials or spectators requiring medical attention.



## Are your head and assistant coaches C.E.R.T.I.F.I.E.D?

NSAA Bylaw 2.12 stipulates, *“In order to serve as a head or assistant coach or sponsor of any activity sponsored by the NSAA, the individual must possess a valid Nebraska Teaching Certificate or Nebraska Administrative and Supervisory Certificate and have a written contract of employment as a coach or sponsor with the schools in which he/she is to perform these duties.”* Yes, this does include coaches/directors/sponsors/advisers in the non-athletic activities as well: Play Production, Music, Speech and Journalism.

Individuals that do not possess either of the certificates listed above, may serve as a head or assistant as long as they successfully complete the requirements for a Special Services Coaching Permit (*NSAA Bylaw 2.12.2*). This information can be found on the NSAA webpage under the Coaches tab. It is important to remember that certification is not complete until the individual has applied and received their certificate from the Nebraska Department of Education Certification Office. Schools should request a copy of the certificate and have it on file at the school.

Non-certified personnel may be contracted by the school, but such personnel shall be Coaches Aides. (*NSAA Bylaw 2.12.3*). There are restrictions and limitations for Coaches Aides. Refer to the respective Bylaw for a complete listing in regard to Coaches Aides.

If you should have questions in regard to coaching requirements, contact Debra Velder at [dvelder@nsaahome.org](mailto:dvelder@nsaahome.org).

## Are your officials on the NSAA Officials Roster?

### 3.12.2 Officials for Varsity Contests.

*Only those officials who are registered with the Association may be used by member high schools to officiate varsity competition in football, baseball, basketball, wrestling, soccer, softball and volleyball competition, and start track & field meets.*

Athletic Directors are expected to confirm that all officials hired to officiate varsity contests have been classified by the NSAA. The NSAA Officials Roster is available on your AD login page under **“NSAA OFFICIALS & JUDGES.”**

## MaxPreps Statistics Leaders



[BASEBALL](#)  
[GIRLS SOCCER](#)  
[BOYS SOCCER](#)



## NSAA Intern Tales

*Mackenzie Puckett, NSAA Intern*



My name is Mackenzie Puckett and I am a first-year intern for the NSAA. I am from Grand Island, Nebraska and my alma mater is Grand Island Senior High where I completed my volunteer practicum last summer. Currently, I just completed my third year at the University of Nebraska at Kearney. I am studying Sports Management with a minor in Marketing and Management.

One of the best things about attending Grand Island Senior High was the ability to compete at a high level on the court and track with amazing coaches and receive a great education from staff that was passionate about teaching. Some of the activities I participated in high school were volleyball, track and field, quiz bowl, and student council. When I graduated from GISH in 2016, I had 27 college credits from Central Community College due to the dual enrollment program. Being able to come into UNK and have a sophomore standing has helped me focus on the classes that I am taking while providing a more flexible class schedule. This has been a huge advantage to me as I am dual sport athlete for the Lopers competing in both volleyball and track.

At UNK, I am a member of Fellowship of Christian Athletes, the secretary for Sports Administration Majors Club, and am the president of Student Athletic Advisory Committee. UNK has allowed me to compete in both of the sports I am so passionate about while being able to get involved outside of athletics. I think one of the best things about my Sports Management degree is that the practicum and internship are built into our curriculum to allow for hands-on experience.

I am just completing my second official week with the NSAA and have worked State Soccer, State Baseball, State Track, State Tennis, and State Golf. I also worked State Speech and Dual Wrestling earlier this year. In high school, I competed for a state championship, so it was really interesting to see all of the behind the scenes preparation and work. The hours for each of these were long, but I have loved every second of it. My favorite part of working the state events are getting to meet all the amazing volunteers and staff and hearing their stories. I feel blessed to be temporarily a part of the NSAA crew who are passionate about the work that they do.

## 2019-2020 Play Production & Speech Judges Information

Play Production and Speech judges registration for the 2019-2020 season is now open and is available on the NSAA website [here](#). Please contact Cindy Callaway at [ccallaway@nsaahome.org](mailto:ccallaway@nsaahome.org) with questions.

### Online Rules Meeting, Exam & Registration Deadlines

Play Production – October 25<sup>th</sup>, 2019

Speech – January 24<sup>th</sup>, 2020

\*DUAL registration must be completed by October 25<sup>th</sup>, 2019



## 2018-2019 NSAA Parade of Champions

Activity	Champions By Class
Girls Golf	A: Lincoln Southwest B: Omaha Duchesne Academy C: Cozad & Ogallala
Softball	A: Papillion-La Vista B: Crete C: Bishop Neumann
Boys Tennis	A: Millard North B: Lincoln Pius X
Cross Country	<b><u>Boys</u></b> A: Fremont B: Omaha Skutt Catholic C: Sidney D: Malcolm  <b><u>Girls</u></b> A: Lincoln East B: Lincoln Pius X C: Holdrege D: Ainsworth
Volleyball	A: Millard North B: Omaha Skutt Catholic C1: Wahoo C2: Blue Hill D1: Archbishop Bergan D2: BDS
Football	A: Omaha Burke B: Omaha Skutt Catholic C1: Aurora C2: Centennial D1: Creighton D2: Johnson-Brock D6: Wilcox-Hildreth
Unified Bowling	Fremont
Play Production	A: Gretna B: York C1: Aquinas Catholic C2: Hartington-Newcastle D1: Humphrey St. Francis D2: McPherson County

2018-2019 NSAA Parade of Champions continued on page 13





2018-2019 NSAA Parade of Champions from page 12

Activity	Champions By Class
Dual Wrestling	A: Millard South B: Blair C: Broken Bow D: Plainview
Wrestling	A: Millard South B: Northwest C: Valentine D: Plainview
Swimming & Diving	<b><u>Boys</u></b> Creighton Prep  <b><u>Girls</u></b> Lincoln Southwest
Girls Basketball	A: Millard North B: Northwest C1: Bishop Neumann C2: Hastings St. Cecilia D1: Archbishop Bergan D2: Wynot
Boys Basketball	A: Omaha South B: Lincoln Pius X C1: Auburn C2: BRLD D1: Humphrey / Lindsay Holy Family D2: Johnson-Brock
Speech	A: Millard North B: York C1: Omaha Brownell Talbot C2: Hartington-Newcastle D1: Humphrey D2: Potter-Dix
Journalism	A: Omaha Westside B: Scottsbluff C: Yutan
Soccer	<b><u>Boys</u></b> A: Omaha South B: Omaha Skutt Catholic  <b><u>Girls</u></b> A: Millard West B: Elkhorn South

2018-2019 NSAA Parade of Champions continued on page 14



2018-2019 NSAA Parade of Champions from page 13

Activity	Champions By Class
Baseball	A: Millard West B: Bennington
Girls Tennis	A: Lincoln Southeast B: Omaha Duchesne Academy
Track	<b>Boys</b> A: Fremont B: Lexington C: Norfolk Catholic D: Axtell  <b>Girls</b> A: Lincoln Southwest B: Syracuse C: Lincoln Lutheran D: Giltner
Boys Golf	A: Creighton Prep B: North Platte C: Grand Island Central Catholic D: West Holt

## 2019-2020 Officials Information

Officials registration for the 2019-2020 season is now open and is available on the NSAA website [here](#). Please refer to the [Officials Manual](#) and [Registration Requirements](#) located on the Officials tab on the NSAA website for more information.

### Online Rules Meeting, Part 1 Test & Registration Deadlines

Softball – August 16<sup>th</sup>, 2019

Football & Volleyball – August 23<sup>rd</sup>, 2019

Basketball, Wrestling & Swimming – November 22<sup>nd</sup>, 2019

Baseball, Soccer & Track – March 10<sup>th</sup>, 2020

### Part 2 Test Dates

Softball, Football & Volleyball – September 11<sup>th</sup>-16<sup>th</sup>, 2019

Basketball & Wrestling – December 11<sup>th</sup>-16<sup>th</sup>, 2019

Baseball & Soccer – March 25<sup>th</sup>-30<sup>th</sup>, 2020



# NSAA BEGINNING-OF-YEAR CHECK LIST

- ☐ 1. Fill out ONLINE all entries for **2019-20 Directory**.  
*Remember, this form should be periodically updated as new hires and new coaching/sponsorship assignments are made throughout the year. **Please verify all coach/sponsor contact info.** There is a “no change” box by each activity that should be clicked if the coach/sponsor is the same as 2018-19 school year. **Please be sure your email addresses are inputted correctly and are accurate - this is the primary form of NSAA communication.***
- ☐ 2. Fill out ONLINE **Application for Hosting** Subdistrict & District Events for winter and spring activities. Deadline for Winter – September 1<sup>st</sup>, Spring – January 1<sup>st</sup>.  
*All schools should complete this form even if you are not interested in hosting any events. Those schools that have an interest in hosting NSAA subdistrict and district events are encouraged to complete the “Application for Hosting Subdistrict and District Events” by the posted deadlines. The NSAA often receives inquiries about why a particular school was bypassed in the district site selection process. Often a school is not considered because it did not indicate an interest in hosting. Further, there are often complaints about the distances schools have to travel to certain district events; that, too, is often the result of schools not submitting applications to host.*
- Contracts for schools that have been selected to host subdistrict & district events will be posted on the NSAA AD login page. AD’s should regularly check the NSAA website for banner notification of the posting of those contracts.**
- ☐ 3. Check 2019 **Volleyball, Softball & Class A Only-Girls Golf Schedules** on the NSAA website.  
*These may be found on the AD login page, under “Activity Select”, choose Volleyball, Softball, Girls Golf.*
- ☐ 4. Check 2019 **Football Game Dates** on the NSAA website.  
*These may be found on the Football page of the NSAA website. If a date needs to be changed or added, please contact Nate Neuhaus ([nneuhaus@nsaahome.org](mailto:nneuhaus@nsaahome.org)).*
- ☐ 5. Notify in writing and remind all varsity coaches of **Fall Online Rules Meeting Dates**.  
*The Rules Meeting dates will be posted on the AD login page and the NSAA website.  
(Fall meeting free period start dates: Softball & Girls Golf July 22<sup>nd</sup>, Football & Volleyball July 29<sup>th</sup>)*
- ☐ 6. Check all **Co-ops** for current contract dates.  
New/renewal Deadlines: Fall Co-ops: July 1<sup>st</sup>, Winter Co-ops: September 1<sup>st</sup>,  
Spring Co-ops: January 1<sup>st</sup>. (New/renewal forms may be found on the AD login page.)
- ☐ 7. Notify in writing and remind all high school coaches that all (head, assistant and volunteer) coaches are required to take three NFHS courses at least once every three years: Concussion in Sport, Heat Illness Prevention, and Sudden Cardiac Arrest.
- ☐ 8. **Upload your school’s student database** into NSAA’s online database—for use when marking eligibility, participation, and district & state entry forms. Due August 12<sup>th</sup>.
- ☐ 9. Complete International Transfer Form for each international CSIET student enrolled at your school.  
*This form may be found on the AD login page, under the “Eligibility” section.*

# NSAA END-OF-YEAR CHECK LIST

- ☐ 1. Fill out ONLINE the **2019-20 Activities Registration/Membership Form** with \$60 **Fees** for each activity in which your school will participate. This will also include the \$40 **Membership Fee**. This will be available **May 1<sup>st</sup>** and due **July 1<sup>st</sup>**. The form can be found on the AD login page, under “Other Forms”.
- ☐ 2. Fill out ONLINE **Application for Hosting** Subdistrict & District Events for 2019-20. Applications for Volleyball, Cross Country, Girls Golf, and Play Production are available now. Softball will be available June 1. **Deadlines vary depending on the activity.**  
*All schools should complete this form even if you are not interested in hosting any events. Those schools that have an interest in hosting NSAA sub-district and district events are encouraged to complete the “Application for Hosting Subdistrict and District Events” by the posted deadlines. The NSAA often receives inquiries about why a particular school was bypassed in the district site selection process. Often a school is not considered because it did not indicate an interest in hosting. Further, there are often complaints about the distances schools have to travel to certain district events; that, too, is often the result of schools not submitting applications to host.*

**Contracts for schools that have been selected to host subdistrict & district events will be posted on the NSAA AD login page. AD's should regularly check the NSAA website for banner notification of the posting of those contracts.**

- ☐ 3. Complete 2019 **Volleyball, Softball & Class A Only-Girls Golf Schedules** on the NSAA website. **(After June 9)**  
*These may be found on the AD login page, under “Activity Select”, choose Volleyball, Softball, Girls Golf.*
- ☐ 4. Check 2019 **Football Game Dates** ONLINE.  
*These may be found on the Football page of the NSAA website. If a date needs to be changed or added, please contact Nate Neuhaus ([nneuhaus@nsaahome.org](mailto:nneuhaus@nsaahome.org)).*
- ☐ 5. Fill out ONLINE all entries for **2019-20 Directory**.  
*This may be found on the AD login page, under “Other Forms.” Remember, this form should be periodically updated as new hires and new coaching/sponsorship assignments are made throughout the year.*  
There is a “no change” box by each activity that should be clicked if the coach/sponsor is the same as 2018-19 school year. **Please be sure your email addresses are inputted correctly and are accurate - this is the primary form of NSAA communication.**
- ☐ 6. Notify in writing and remind all varsity coaches of **Fall Online Rules Meeting Dates**.  
*The Rules Meeting dates will be posted on the NSAA AD login page and the NSAA website.  
(Fall meeting free period start dates: Softball & Girls Golf July 22<sup>nd</sup>, Football & Volleyball July 29<sup>th</sup>)*
- ☐ 7. Notify in writing and remind all high school coaches that all (head, assistant and volunteer) coaches are required to take three NFHS courses at least once every three years: Concussion in Sport, Heat Illness Prevention, and Sudden Cardiac Arrest.
- ☐ 8. Check all **Co-ops** for current contract dates.  
New/renewal Deadlines: Fall Co-ops: July 1<sup>st</sup>, Winter Co-ops: September 1<sup>st</sup>,  
Spring Co-ops: January 1<sup>st</sup>. (New/renewal forms may be found on the AD login page.)

**\*\*2019-20 NSAA Calendars will be available in mid-July.\*\***

**\*\*2019-20 NSAA School Directory will be available after Labor Day.\*\***