



A head coach, assistant coach or activity sponsor may possess a valid Nebraska Teaching Certificate or Nebraska Administrative and Supervisory Certificate and have a written contract of employment as a coach or sponsor with the school in which he/she is to perform these duties.

Individuals who possess a Provisional Trades Certificate and/or Special Services Certificate endorsed in coaching may also be employed by a school district as a head or assistant coach in NSAA sponsored activities.

Obtaining a Special Services Certificate for Coaching:

- 1) **Complete (2) online NFHS courses at www.nfhslearn.com/courses.**
 - **Fundamentals of Coaching**
 - **First Aid, Health and Safety for Coaches**
- 2) **Fingerprint cards are required if you have not continuously lived in Nebraska for the past five (5) years.**
- 3) **Complete the Nebraska Department of Education Special Services Certificate application at www.education.ne.gov/TCERT.**
- 4) **Submit original certificates to the Nebraska Department of Education indicating completion of the NFHS Fundamentals of Coaching & NFHS First Aid, Health and Safety for Coaches.**
- 5) **The Nebraska Department of Education will send the Special Services Certificate electronically to the individual's email address included on the application.**
- 6) **The certificate will be valid for five (5) years and can be renewed.**

Questions should be directed to the Nebraska Department of Education, Teacher's Certification.

Phone: 402-471-2295

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